



KWIC Potpourri

No Show Management Reminder:

No Show Management is a great way to document clients that have missed their scheduled appointments and to print No Show letters. Select No Show Management under Clinic Admin, and then select the date you wish to use along with your Clinic name. Once you select Find, the window will generate the list of appointments from that day that do not have an outcome listed. From there you can select which appointments to update as No Show and then print the No Show letters for multiple appointments at one time. Per Policy [CRT 03.07.00](#), a staff member should be assigned to regularly run No Show Management.

Clinic Admin Utilities Reports Help

Class Management

No Show Management

No Show Management: Appointments Print Letters

Currently Viewing: Appointments

Appointments

Enter the Clinic and Date, then press Find to display all appointments with no outcome.

Clinic [dropdown]

No Show Date 06/11/2015 [calendar icon]

Find

Reset

Bananas Reminder:

If a client wishes to split the four fresh bananas over multiple checks, remember that you can select “Storage Limitations” when tailoring the food package. By selecting “Storage Limitations”, it will split the four fresh bananas over two checks so the client can receive two bananas per check.

Contact State WIC Staff:

The [Contact State WIC Staff](#) on the website has been updated to reflect our most recent staff changes. Make sure to check it out for all of your contact needs.

